

### **SOPs followed in Hostel SAU:**

Based on the meeting of the Deans and Chairpersons held on 13/10/ 2020, a decision has been taken to allow the students from all the faculties who are in 5<sup>th</sup> , 6<sup>th</sup> year of their Ph.D. to return to the hostel. For returning and starting to stay at hostel, students should adhere to the following guidelines;

1. Hostel rooms will be available for the resident scholars who went home during the lockdown period only after the production of a valid Covid-19-free certificate. This certificate should be done within 5 days from the date of travel to the university.
2. If any student wants to return to hostel, he/she should test for Covid-19 PCR-based test, and it should be negative. This report should be sent by email to their respective hostel warden (Girls or Boys Hostel), the Medical Officer, the Dean of Students and the Dean of Faculty.
3. **Respective Warden (Girls or Boys Hostel) may give permission for a student to return to the hostel along with SOP to be followed in Hostel. Students must not begin their travel until permission is granted.**
4. In case the student had travelled in public transport to arrive SAU after PCR test, a separate room will be allotted to each student at least for 7 days to monitor COVID symptoms.
5. During the quarantine time students should make arrangement of food on their own. He/she may order food from mess. A mess worker will keep each of the meal out of door of room and will inform the student. They will not be allowed to come and visit other rooms of the hostel.
6. During quarantine, if any student feels any symptom related to Covid-19 (such as, but not limited to, fever, cough, breathlessness, sore throat / runny nose, body ache, etc.) they should report to the SAU doctor and the faculty supervisor. They should not go to the laboratory during quarantine.
7. Upon completion of the quarantine period student needs to contact with medical office of SAU for the permission of working in laboratory and to resume other normal work.
8. All students must take all necessary precautions to prevent Covid-19 infection and follow the Govt. issued guidelines strictly.
9. Foreign students may come to the laboratories with their own arrangements when there is feasibility and must follow all the existing Covid-19 guidelines.
10. All students should wear masks at all times inside the laboratory areas including in the premises of Akbar Bhawan. Students may bring their own sanitizer and can disinfect their hands from time to time.
11. Students should maintain social distancing at all times in the laboratory and while travelling to the Akbar Bhawan.
12. It has been found that many students don't follow social distancing and don't wear mask while moving around within Akbar Bhawan. If any student fails to follow SAU guidelines, strict action will be taken against them.
13. Day scholars should manage their food themselves will not be allowed to enter mess.
14. All the students must give the undertaking attached with SOP and submit it to the respective wardens.

### Student Undertaking for Staying in the Hostel

I, \_\_\_\_\_, resident of \_\_\_\_\_, do hereby,  
\_\_\_\_\_ declare the following:

1. I have read the Instructions, Guidelines and relevant orders of Govt of India pertaining to COVID-19 pandemic and will be abided by that.
2. I have, in the last 14 days (please tick, wherever it is applicable to you, otherwise leave blank):
  - a. The following flu-like symptoms:  
Fever: , Cough: , Breathlessness: , Sore throat / Runny Nose: , Body ache:   
Others- Please specify:  
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  - b. Been in close contact with a confirmed case of COVID-19 ('Close contact' means being at less than one-meter distance for more than 15 minutes.)
  - c. Not been in close contact with a person suffering from COVID-19 and am NOT under mandatory quarantine:
  - d. My residence is not located in containment zone. I have attached the covid-19 negative certificate.
  - e. Travelled the following cities/ country in the last 14 days prior to arriving at the University.
3. I shall follow physical distancing norms at all times, even in mess and car parking at Akbar Bhawan.
4. If there is clustering of cases in hostel, I will inform warden/ health authorities immediately.

Date:

Signature

Name and Address of the Student